

**Sharon Wells, Principal**  
**David Block, Business Administrator**

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65 West Demarest Ave  
Englewood, New Jersey 07631

Phone: 201-569-9765  
Fax: 201-568-9576

**WEDNESDAY, OCTOBER 12, 2022**  
**6:00 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING AGENDA**

**CALL TO ORDER BY PRESIDENT:**

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Bergen County Record and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL    \_\_\_\_\_ Travis Waller, President                      \_\_\_\_\_ Aree Booker, Vice-President  
                  \_\_\_\_\_ Glenn Coley    \_\_\_\_\_ Judy Khan  
                  \_\_\_\_\_ Felise Matlock  
  
                  \_\_\_\_\_ Sharon Wells, Principal                      \_\_\_\_\_ David Block, SBA/BS

**Flag Salute**

**Open Public Comment:**

**Teacher Comment:**

**OLD BUSINESS:**

**NEW BUSINESS:**

Ms. Wells Update – Organization  
-i-Ready BOY Assessments  
-DIBELS  
-TRC  
-Start Strong

Mr. David P. Block Update – Business Office / Facilities

**INSTRUCTIONAL REPORT: Enrollment Report (Attachment #1)**

**RECOMMENDATIONS OF THE PRINCIPAL / HEAD OF SCHOOL:**

**A. Approval of Minutes**

B1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for August 17, 2022 (**Attachment #2**):

*Motion* \_\_\_\_\_

*Second* \_\_\_\_\_

\_\_\_\_\_ Travis Waller  
\_\_\_\_\_ Judy Khan

\_\_\_\_\_ Aree Booker  
\_\_\_\_\_ Felise Matlock

\_\_\_\_\_ Glenn Coley

**B. Personnel**

B1. RESOLUTION TO APPROVE STAFF FOR AFTER SCHOOL PROGRAMS

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ on recommendation of the Principal to approve the following staff for the after school programs at a rate of \$80 per day:

Megan Hartmann (On-Site Coor.)	Sara Welish (On-Site Coor.)	Romaine Hassanah (Off-Site Coor.)
Janine Ellis	Eleda House (Substitute)	Jasmin White
Fanny Chappa	Enid Lowery	Marisol Prieto
Ajee Bell	Quan Graham	Edwin Rivera

Roll Call:

\_\_\_\_\_ Travis Waller, President      \_\_\_\_\_ Aree Booker, Vice-President      \_\_\_\_\_ Glenn Coley  
\_\_\_\_\_ Judy Khan      \_\_\_\_\_ Felise Matlock

B2. RESOLUTION TO APPROVE CONTINUATION OF SIKEMIA WRIGHT BUSINESS OFFICE SUPPORT THROUGH DECEMBER 31, 2022

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ on recommendation of the Principal and Business Administrator to approve the appointment of Sikemia Wright, Business Office Support & Training, through December 31, 2022 at a rate of \$3,000 per month (Original contract was to expire 9.30.22)

Roll Call:

\_\_\_\_\_ Travis Waller, President      \_\_\_\_\_ Aree Booker, Vice-President      \_\_\_\_\_ Glenn Coley  
\_\_\_\_\_ Judy Khan      \_\_\_\_\_ Felise Matlock

**B3. RESOLUTION TO RETROACTIVELY APPROVE STIPENDS FOR WIDA TEST ADMINISTRATION DURING THE 2021-2022 SCHOOL YEAR**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ on recommendation of the Principal and Business Administrator to approve the retroactive stipends for the administration of WIDA testing during the 2021-2022 in the amount of \$1,000 for the following employees:

Megan Harmann  
Romaine Hassanah  
Liliana Oliveira

Roll Call:

\_\_\_\_\_ Travis Waller, President      \_\_\_\_\_ Aree Booker, Vice-President      \_\_\_\_\_ Glenn Coley  
\_\_\_\_\_ Judy Khan      \_\_\_\_\_ Felise Matlock

**B4. RESOLUTION TO RETROACTIVELY APPROVE STIPENDS FOR AFTERSCHOOL DRIP PROGRAM CURRICULUM WRITING**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ on recommendation of the Principal and Business Administrator to approve the retroactive stipend for the curriculum writing of the Afterschool DRIP Program in the amount of \$4,000 for Ms. Romaine Hassanah.

Roll Call:

\_\_\_\_\_ Travis Waller, President      \_\_\_\_\_ Aree Booker, Vice-President      \_\_\_\_\_ Glenn Coley  
\_\_\_\_\_ Judy Khan      \_\_\_\_\_ Felise Matlock

**C. Instructional and Additional Reports:**

**C1. RESOLUTION TO APPROVE THE 2022-2023 EMERGENCY VIRTUAL INSTRUCTION PLAN**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ on recommendation of the Lead Person to approve the 2022-2023 Emergency Virtual Instruction Plan. (**Attachment #3**):

Roll Call:

\_\_\_\_\_ Travis Waller, President      \_\_\_\_\_ Aree Booker, Vice-President      \_\_\_\_\_ Glenn Coley  
\_\_\_\_\_ Judy Khan      \_\_\_\_\_ Felise Matlock

**D. Financial**

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following (Attachment #4)

Bill’s List for FY23

Roll Call:

\_\_\_\_\_ Travis Waller, President    \_\_\_\_\_ Aree Booker, Vice-President    \_\_\_\_\_ Glenn Coley  
\_\_\_\_\_ Judy Khan    \_\_\_\_\_ Felise Matlock

**D. Additional Reports and Discussion:**

**Open Public Forum:**

**Board Comments:**

**Announcement**

The next Board of Trustees meeting is scheduled for Wednesday, November 16, 2022 at 6:00 pm

**Adjourn**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_pm.  
Ayes\_\_\_\_\_ Nays\_\_\_\_\_